

# MINUTES



## SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE ALPINE FIRE PROTECTION DISTRICT

FIRE STATION 17 (MEETING ROOM) 1364 TAVERN RD, ALPINE

**TUESDAY, DECEMBER 5, 2017 - 5:00 P.M.**

### 1) ATTENDANCE AT THE SPECIAL MEETING

Board Members arriving after the meeting begins will be noted PRESENT at the point in which they arrive. Board Members leaving the meeting will be noted ABSENT at the point that they leave and PRESENT at the point they reenter the meeting.

The meeting was called to order at 5:00 p.m. by Director Easterling. Roll call by Clerk of the Board Jennifer James. Directors in attendance: Easterling, Mann, Price, Marugg and Taylor. Also present, Fire Chief Bill Paskle, Legal Counsel Steve Fitch and Clerk of the Board Jennifer James.

### 2) PLEDGE OF ALLEGIANCE

Captain Patrick Dotson

### 3) INVOCATION

Director Jim Easterling

### 4) APPROVAL OF AGENDA

Clerk of the Board Jennifer James noted  
Motion to approve agenda as amended.

(M/Marugg 2<sup>nd</sup>/Price Approved 5-0)

### 5) APPROVAL OF MINUTES

1. Approval of the Minutes of October 17, 2017

Motion to approve agenda as presented.

(M/Mann 2<sup>nd</sup>/Price Approved 5-0)

### 6) CORRESPONDENCE

1. Thank you letter from the Governing Board of Southwestern College expressing their appreciation for the generous gift of Fourteen (14) SCBA's to their Fire Science Program. Noted.

2. Multiple thank you notes for help with Sonoma County Fires from the residents of the Sonoma area and Governor Edmond Brown. (Rushing, Ozbirn) Noted.

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## 7) PUBLIC HEARING ON AGENDA ITEMS

The public may comment on any matter on the agenda at this time or may request of the Board that public comment be heard immediately prior to the Board taking action on a particular item. If there are no requests for further public comment on a particular matter then this portion of the agenda shall conclude public comment on all agenda items. **Read. Bonnie Burchel – Thank you for saving home in Santa Rosa.**

## 8) DISCUSSION – POSSIBLE ACTION ITEMS

1. **CalPERS Conference and Unfunded Actuarial Liabilities (UAL).** Discussion/Action.  
Review the outcomes of the October CalPERS workshop as it relates to the CalPERS retirement system and long term impacts. Follow up to finance committee meeting held 11/14/17: Option for annual prepayment of the UAL.  
**Power Point Presentation given by Finance Officer Caccavo.**  
**Staff directed to table discussion and add to January Agenda.**
  
2. **2016/2017 Financial Audit.** Discussion/Action.  
To accept and approve financial audit for the 2016/2017 fiscal year.  
**Motion to approve 2016/2017 Financial Audit as presented.**  
**(M/Taylor 2<sup>nd</sup>/Price Approved 5-0)**
  
3. **Multi-Jurisdictional Hazard Mitigation Plan** Discussion/Action/Roll Call Vote.  
To approve and adopt the MJHMP as submitted for Alpine Fire Protection District portion.  
**Motion to approve Multi-Jurisdictional Hazard Mitigation Plan as presented.**  
**(M/Price 2<sup>nd</sup>/Mann Approved 5-0)**  
**Director Taylor asked for clarification on page 82 where it lists Jean Moore as Finance Officer. Chief Paskle clarified that the document was started over 2 years ago but will be updated to reflect current Finance Office Alicea Caccavo for final document.**
  
4. **FDAC EBA Amendment to Bylaws.** Discussion/Action.  
To approve language change of the FDAC-EBA Amendment to Bylaws.  
**Motion to approve FDAC EBA Amendment to Bylaws as presented.**  
**(M/Taylor 2<sup>nd</sup>/Mann Approved 5-0)**
  
5. **Back Country Land Trust (BCLT) – Seeking Endorsement.** Discussion/Action.  
BCLT seeking written endorsement from Alpine Fire Protection District for a \$48,500 dollar grant award to fund watershed biomass removal on private properties throughout Alpine’s waterways.  
**Motion to approve endorsement for the Back Country Land Trust as presented.**  
**(M/Price 2<sup>nd</sup>/Mann Approved 4-0 Abstain/Taylor)**  
**Jon Green of the BCLT – Previous grant endorsed was not approved. This is a modification of the previous project to include more properties and types of vegetation.**

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6. **Election of Officers.**

	<b><u>Current Officers</u></b>	<b><u>Inception</u></b>	<b><u>2018 Officers</u></b>
<u>President</u>	Director Easterling	2017	<u>Director Easterling</u>
<u>Vice President</u>	Director Mann	2015	<u>Director Mann</u>
<u>Secretary</u>	Director Price	2017	<u>Director Price</u>

**Motion to nominate Director Easterling as President.**

**(M/Price 2<sup>nd</sup>/Mann Approved 5-0)**

**Motion to nominate Director Mann as Vice President**

**(M/Taylor 2<sup>nd</sup>/Easterling Approved 5-0)**

**Motion to nominate Director Price as Secretary.**

**(M/Mann 2<sup>nd</sup>/Easterling Approved 5-0)**

7. **Appointment of Representatives and Committee Representatives:**

**Motion to nominate all representatives to remain as listed with the exception of Item J to replace Retired Finance Officer Moore with current Finance Officer Caccavo.**

**(M/Marugg 2<sup>nd</sup>/Easterling Approved 5-0)**

	<b><u>Current Representatives</u></b>	<b><u>Inception</u></b>	<b><u>2018 Representatives</u></b>
a)	<u>HCFA (Heartland Communications Facility Authority)</u>		
	<u>Primary Rep.</u> Director Marugg	2013	<u>Director Marugg</u>
	<u>Alternate Rep.</u> Director Taylor	2017	<u>Director Taylor</u>
b)	<u>HFTA (Heartland Fire Training Authority)</u>		
	<u>Primary Rep.</u> Director Marugg	2012	<u>Director Marugg</u>
	<u>Alternate Rep.</u> Director Mann	2014	<u>Director Mann</u>
c)	<u>FAIRA (Fire Agencies Insurance Risk Authority)</u>		
	<u>Primary Rep.</u> Chief Paskle	2009	<u>Chief Paskle</u>
	<u>Alternate Rep.</u> Director Price	2014	<u>Director Price</u>
d)	<u>FDAC-EBA (Fire Districts Association of California – Employee Benefits Association)</u>		
	<u>Primary Rep.</u> Chief Paskle	2017	<u>Chief Paskle</u>
	<u>Alternate Rep.</u> FO Caccavo	2017	<u>Finance Officer Caccavo</u>
e)	<u>PASIS (Public Agency Self Insurance System)</u>		
	<u>Primary Rep.</u> Chief Paskle	2009	<u>Chief Paskle</u>
	<u>Alternate Rep.</u> FO Caccavo	2017	<u>Finance Officer Caccavo</u>
f)	<u>Tribal Fire Relations</u>		
	Chief Paskle	2011	<u>Chief Paskle</u>
	Director Easterling	2011	<u>Director Easterling</u>

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g)	<u>Labor Negotiations Committee (Safety)</u>		
	Director Price	2012	<u>Director Price</u>
	Director Mann	2015	<u>Director Mann</u>
h)	<u>Labor Negotiations Committee (Unrepresented)</u>		
	Director Price	2012	<u>Director Price</u>
	Director Mann	2015	<u>Director Mann</u>
i)	<u>Labor Negotiations Committee (Chief Officers)</u>		
	Director Price	2012	<u>Director Price</u>
	Director Mann	2015	<u>Director Mann</u>
j)	<u>Financial Oversight Committee</u>		
	Director Price	2014	<u>Director Price</u>
	Director Taylor	2017	<u>Director Taylor</u>
	Chief Paskle	2009	<u>Chief Paskle</u>
	FO Moore	2018	<u>Finance Officer Caccavo</u>
k)	<u>Strategic Plan Committee</u>		
	Director Easterling	2011	<u>Director Easterling</u>
	Director Price	2012	<u>Director Price</u>
l)	<u>Legislative Committee</u>		
	Director Price	2014	<u>Director Price</u>
	Director Mann	2014	<u>Director Mann</u>

## 9) CONSENT CALENDAR

1. Financial Reports – October 2017
2. Investment Portfolio as of October 31, 2017
3. Employee Reimbursement Report – October & November 2017

**Motion to approve Consent Calendar as presented.**

**(M/Mann            2<sup>nd</sup>/Marugg            Approved 5-0)**

## 10) REPORTS – Information Only

### 1. Fire Chief

**Fire Chief Bill Paskle:** B Shift was dispatched early this morning to Strike Team in Ventura and arrived before noon. Thomas Fire is currently at 50,000 acres with 0% containment. Current plan is to up-staff reserve engine at 0800 this Thursday when winds are expected to be “Extreme” according to the USFS Index. “Extreme” rating has never been issued since its inception in 2014.

The SOI annexation is moving forward as of Monday morning’s meeting.

### 2. Fire Marshal

**Fire Marshal Jason McBroom:** No updates.

### 3. Local 2638

**Greg O’Gorman:** The Open House was a great success. Staff Christmas Party is this Saturday, December 9<sup>th</sup>. The annual Toy Drive is under way.

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4. Board or Staff Committee Reports (HCFA, HTFA, FAIRA, PASIS, et. al)

**None.**

5. Fire Statistics by Incident Type for prior months – October & November

**Noted.**

6. Grant Update

**Finance Officer Alicea Caccavo:** Waiting for Close Out letter on Item D. Open House Raffle was a success and grossed \$536 and has been placed into Foundation account. Awarded FY17 UASI Grant in the amount of \$4753.

## 11) PUBLIC DISCUSSION

In accordance with state law, an item not on the agenda may be brought forth by the general public for discussion. No action or discussion shall be undertaken, except that members of the board may briefly respond to statements or questions posed by the general public. In addition, on their own initiative or in response to questions posed by the public, the board members may ask a question for clarification; provide a reference to staff or other resources for factual information or request staff to report back to the board at a subsequent meeting concerning any matter. Furthermore, a member of the Board may take action to direct staff to place a matter of business on a future agenda.

**Matthew Bagdasar – Executive Intern Senator Joel Anderson’s Office –** Mr. Bagdasar handed out invitations to Senator Anderson’s Legislative Holiday Open House at Toyota of El Cajon on December 12<sup>th</sup> from 6-8 p.m.

## 12) DIRECTOR’S REPORTS

Items or reports from Board Members not printed on the Agenda may not be discussed by the Board, but if appropriate, will be placed on a future Agenda.

**Easterling:** Thanked everyone for their hard work on another successful Open House.

**Mann:** None.

**Price:** None.

**Marugg:** None.

**Taylor:** None.

- 5:50 p.m. adjourned to Closed Session
- 6:15 p.m. Director Marugg left the meeting.

## 13) CLOSED SESSION

- a) California Government Code §54956.9

### CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION

*Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9*

Case: 2 Workers Compensation related cases

- b) California Government Code §54957.6

### CONFERENCE WITH NEGOTIATORS

Negotiators: Price, Mann

Title: Local 2638, Safety

Title: Fire Chief, Division Chief, Fire Marshal and Finance Officer (Unrepresented)

- 6:30 p.m. Out of Closed Session  
Direction given, no action taken.

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## 14) ADJOURNMENT

Motion to adjourn at 6:31 p.m.

(M/Mann 2<sup>nd</sup>/Price Approved 4-0)

## 15) ADJOURNMENT

### *NOTIFICATION OF NEXT MEETINGS*

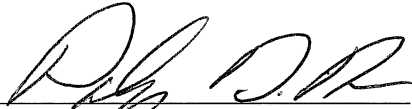
Next regular meeting will be held:

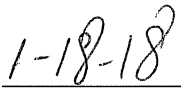
January 16, 2018 at 5:00 p.m.

Alpine Fire Station 17, (Meeting Room)

1364 Tavern Road, Alpine, CA 91901

Minutes Approved:

  
\_\_\_\_\_  
Board Secretary

  
\_\_\_\_\_  
Date