

# MINUTES



## REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ALPINE FIRE PROTECTION DISTRICT

FIRE STATION 17 (MEETING ROOM) 1364 TAVERN RD, ALPINE

**TUESDAY, NOVEMBER 20, 2018 - 5:00 P.M.**

### 1) ATTENDANCE AT THE REGULAR MEETING

Board Members arriving after the meeting begins will be noted PRESENT at the point in which they arrive. Board Members leaving the meeting will be noted ABSENT at the point that they leave and PRESENT at the point they reenter the meeting.

The meeting was called to order at 5:00 p.m. by Director Easterling. Roll call by Clerk of the Board Alicea Caccavo. Directors in attendance: Easterling, Mann, Price and Marugg. Also present, Fire Chief Bill Paskle, and Clerk of the Board Alicea Caccavo. Absent: Director Taylor and Legal Counsel Steve Fitch.

### 2) PLEDGE OF ALLEGIANCE

Fire Chief Bill Paskle

### 3) INVOCATION

Chaplain Drew Macintyre

### 4) APPROVAL OF AGENDA

Motion to approve agenda as presented.

(M/Mann      2nd/Easterling      Absent/Taylor      Approved 4-0)

### 5) APPROVAL OF MINUTES

Approval of the Minutes of Regular Meeting October 16, 2018

Motion to approve minutes as presented.

(M/Price      2nd/Mann      Absent/Taylor      Approved 4-0)

### 6) PUBLIC HEARING ON AGENDA ITEMS

The public may comment on any matter on the agenda at this time or may request of the Board that public comment be heard immediately prior to the Board taking action on a particular item. If there are no requests for further public comment on a particular matter then this portion of the agenda shall conclude public comment on all agenda items. **Read. No Comment.**

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## 7) DISCUSSION – POSSIBLE ACTION ITEMS

1. **CalPERS Conference and Unfunded Actuarial Liabilities (UAL) Update. Discussion / Action.** Review the outcomes of the October CalPERS workshop as it relates to the CalPERS retirement system and the annual status of the UAL as requested by the Board. (Staff Report and Exhibit)

**Fire Chief Bill Paskle:** Reported on the gains in the investment pool for the current year reporting vs. the prior year. Costs are shifting from the investments to the employer which we can see by our increasing costs. *It was noted that Director Taylor* asked some very good questions *while attending the CalPERS conference.* **Captain O’Gorman** stated that he found the conference interesting and gained some knowledge from attending. **Finance Officer Caccavo** reported that the actuary stated that Alpine FPD is working prudently towards the goal of reducing the UAL (unfunded actuarial liability). Won’t see the impact of our payment of \$300,000 immediately as there is a 2 year lag from the fiscal year when you pay it to when the next actuarial comes out. **Fire Chief Bill Paskle** stated that the finance committee would look at the UAL again and along with working with firefighters the District will not be covering the fourth position when safety personnel take sick leave, this saving will be tracked and used as a “set aside” for payments on the UAL. **Finance Officer Caccavo** stated that the actuary will be sending an updated spreadsheet showing current amortization so we can see where the greatest impact may be with additional payments against the principal balance.

Discussion continued until all questions had been answered. (*Italicized added December 18, 2018 as requested*)  
**Information Only – No action, no motion necessary.**

## 8) CONSENT CALENDAR

1. Financial Report – October 2018
2. Investment Portfolio as of October 31, 2018
3. Quarterly Investment Report
4. Employee Reimbursement Report – October 2018 **No report. No employee reimbursements this month.**
5. CalPERS Reimbursement Item to Chief Paskle

**Motion to approve Consent Calendar as presented.**

(M/Marugg                      2<sup>nd</sup>/Mann      Absent/Taylor                      Approved 4-0)

## 9) REPORTS – Information Only

1. **Fire Chief** – Brief discussion on retirements in Central Zone. Approached by local Tribal Community Fire Chiefs regarding possibly reevaluating the existing truck companies in the central zone with Alpine potentially funding a portion of a truck company, this is only preliminary and would have to be looked at along with the Districts other existing obligations and possible savings.
2. **Fire Marshal** – October 2018 **Noted**
3. **Local 2638 Firefighter Paramedic Shane Ozbirn** reported. Octoberstache is now complete; Firefighter Paramedic’s Aric Heibing and Shane Ozbirn were awarded lifesaving awards from SD Sheriff’s Department for incident which occurred off of I8, awards will be presented at Marine Corp Base; announced that Firefighter and Staff Christmas celebration announced.
4. **Board or Staff Committee Reports** (HCFA, HTFA, FAIRA, PASIS, et. al) **Director Marugg** reported on his last commission meeting at HCFA.
5. **Fire Statistics** by Incident Type for prior month – October 2018 **Noted**
6. **Grant Update** – No updates. **Noted**

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## 10) PUBLIC DISCUSSION

In accordance with state law, an item not on the agenda may be brought forth by the general public for discussion. No action or discussion shall be undertaken, except that members of the board may briefly respond to statements or questions posed by the general public. In addition, on their own initiative or in response to questions posed by the public, the board members may ask a question for clarification; provide a reference to staff or other resources for factual information or request staff to report back to the board at a subsequent meeting concerning any matter. Furthermore, a member of the Board may take action to direct staff to place a matter of business on a future agenda. **Read. No direction. No comment.**

## 11) DIRECTOR'S REPORTS

Items or reports from Board Members not printed on the Agenda may not be discussed by the Board, but if appropriate, will be placed on a future Agenda.

**Easterling:** None.

**Mann:** None.

**Marugg:** None.

**Price:** Gave a brief personal report on the destruction in the town of Paradise CA from the current wildfire situation.

**Taylor:** Absent.

- 5:22 p.m. adjourned to Closed Session

## 12) CLOSED SESSION

### 1. California Government Code §54957.6

#### CONFERENCE WITH NEGOTIATORS

Negotiators: Price, Mann

Title: Fire Marshal, Finance Officer for Unrepresented/Miscellaneous Employees

### 2. California Government Code §54957

#### PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Administrative

- 5:30 p.m. out of Closed Session  
Direction given, no action taken.

## 13) ACTION ITEMS

### 1. Approval of MOU between the Board of Directors and Fire Marshal McBroom

Discussion/Action. (MOU)

Motion to approve MOU between the Board of Directors and Fire Marshal McBroom.

(M/Mann      2<sup>nd</sup>/Price      Absent/Taylor      Approved 4-0)

### 2. Approval of MOU between the Board of Directors and Finance Officer Caccavo

Discussion/Action. (MOU)

Motion to approve MOU between the Board of Directors and Finance Officer Caccavo.

(M/Price      2<sup>nd</sup>/Mann      Absent/Taylor      Approved 4-0)

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**3. Resolution 18/19-04 Adopting a Pay Schedule in Accordance with California Code of Regulations, Title 2, Section 570.5. Discussion/Action.** (Staff Report) (Resolution and Exhibit A)

Motion to approve and adopt annual Resolution 18/19-04 as presented.

Roll Call Vote: Ayes: (4) Easterling, Mann, Marugg, Price - Absent: (1) Taylor

(M/Price            2<sup>nd</sup>/Mann    Absent/Taylor        Approved 4-0)

### 14) ADJOURNMENT

Motion to adjourn at 5:32 p.m.

(M/Price            2<sup>nd</sup>/Easterling        Absent/Taylor        Approved 4-0)

### 15) ANNOUNCEMENT OF NEXT MEETING

Next regular meeting will be held:

December 18<sup>th</sup>, 2018 at 5:00 p.m.

Alpine Fire Station 17, (Meeting Room)

1364 Tavern Road, Alpine, CA 91901

**Minutes Approved:**

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Board Secretary

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Date