

# MINUTES



## REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ALPINE FIRE PROTECTION DISTRICT

FIRE STATION 17 (MEETING ROOM) 1364 TAVERN RD, ALPINE

TUESDAY, DECEMBER 17, 2019 - 5:00 P.M.

All exhibits described here are available for public inspection at the time and date as listed above or prior to such meeting when reports are ready in the fire station. Persons with a disability requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meeting may do so by contacting the Clerk of the Board at (619) 445-2635 during regular office hours. Notification 24 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

### 1) ATTENDANCE AT THE REGULAR MEETING

Board Members arriving after the meeting begins will be noted PRESENT at the point in which they arrive. Board Members leaving the meeting will be noted ABSENT at the point that they leave and PRESENT at the point they reenter the meeting.

The meeting was called to order at 5:00pm by Director Easterling. Roll call by Clerk of the Board Hannah Hughes. Directors in attendance: Easterling, Mann, Price, Taylor and Willis. Also present, Fire Chief Bill Paskle, Legal Counsel Steve Fitch and Clerk of the Board Hannah Hughes.

### 2) PLEDGE OF ALLEGIANCE

Led by Fire Chief Paskle

### 3) INVOCATION

Given by Director Willis

### 4) APPROVAL OF AGENDA

(M/ Mann 2nd/Price Approved 5-0)

### 5) APPROVAL OF MINUTES

1. Approval of Minutes of Regular Board Meeting November 19, 2019 (pgs. 6-9)

2. Approval of Minutes of Special Board Meeting December 3, 2019 (pgs. 10-11)

3. Approval of Minutes of Special Board Meeting December 10, 2019 (pgs. 12-13)

Motion to approve Minutes of both Special Meetings and the Regular Meeting as presented.

(M/Willis 2nd/Taylor Approved 4-0)

Ayes: (5) Easterling, Mann, Price, Taylor, Willis

Abstaining: (1) Price

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### 6) CORRESPONDENCE

1. Email from Louis Russo (pgs. 14)  
**Noted.**
2. Thank you from Davis Family (pgs. 15-16)  
**Read and noted.**

### 7) PUBLIC HEARING ON AGENDA ITEMS

The public may comment on any matter on the agenda at this time or may request of the Board that public comment be heard immediately prior to the Board taking action on a particular item. If there are no requests for further public comment on a particular matter then this portion of the agenda shall conclude public comment on all agenda items.

**Read. No comment.**

### 8) RECOGNITION – Fire Chief

Board of the Directors will thank Fire Chief Bill Paskle for his 31 years of service and celebrate his upcoming retirement.

**Director Easterling spoke to the leadership and 31 years of service of Fire Chief Paskle and honored his retirement with a plaque.**

- **5:06pm Break for refreshments to recognize Fire Chief Paskle's retirement**
- **5:12pm Reconvene meeting**

### 9) DISCUSSION – POSSIBLE ACTION ITEMS

1. **Presentation of award from The Special District Leadership Foundation.** Information Only.  
Presentation from CSDA Field Coordinator, Chris Palmer, for the District Transparency Certificate of Excellence. (pg. 17)  
**California Special Districts Association (CSDA) Field Coordinator, Chris Palmer, congratulated Fire Chief Paskle on upcoming retirement and thanked him for his advocacy and support of special districts over the years. Field Coordinator Palmer then explained the requirements of the District Transparency Certificate of Excellence and congratulated Alpine Fire Protection District on being the recipient of this award.**
2. **Unfunded Actuarial Liabilities (UAL).** Discussion/Action.  
Finance committee meeting held 12/10/19: addressing the UAL. (Staff Report pg. 18) (Exhibit A pg. 19)  
**Finance Officer Caccavo reported on the outcome of the Finance Committee meeting and explained briefly the UAL situation. Of the three options brought to the meeting. Finance Committee members recommend Option 2: pay back \$40,000 to the Economic Uncertainty Fund and create an accelerated discretionary payment of \$86,458 to the Safety Tier One plan.**  
**Motion to move forward with Option 2 as presented.**  
**(M/Willis 2<sup>nd</sup>/Taylor Approved 5-0)**

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3. **Resolution 19/20-05 Approving an Amendment to the Sixth Amended Joint Powers Agreement of the Fire Agencies Insurance Risk Authority.** Discussion/Action. To approve the proposed changes to Fire Agencies Insurance Risk Authority (FAIRA) General Council JPA Agreement (to be called the "Sixth Amended Joint Powers Agreement") and changes to the Liability Risk Coverage Agreement. (pgs. 20-43)  
Fire Chief Paskle briefly explained changes to the Joint Powers Agreement (JPA) and confirmed that it had been reviewed by Legal Counsel.  
Motion to approve both the Sixth Amended Joint Powers Agreement and the Liability Risk Coverage Agreement and adopt Resolution 19/20-05 as presented.  
(M/Taylor 2<sup>nd</sup>/Mann Approved 5-0)  
Roll Call Vote: Aye (5) Easterling, Mann, Price, Taylor, Willis; Nay (0); Abstain (0); Absent (0)
  
4. **Resolution 19/20-06 Non-Corporate Resolution establishing authorized signers for the Multi Bank Securities investment account.** Discussion/Action. To approve and adopt Resolution 19/20-06 which establishes the authorized signers for the Multi Bank Securities investment account. (pgs. 44-45)  
Motion to approve and adopt Resolution 19/20-06 as presented.  
(M/Mann 2<sup>nd</sup>/Willis Approved 5-0)  
Roll Call Vote: Aye (5) Easterling, Mann, Price, Taylor, Willis; Nay (0); Abstain (0); Absent (0)
  
5. **Resolution 19/20-07 Non-Corporate Resolution establishing authorized signers for the Comerica Securities SRPL investment account.** Discussion/Action. To approve and adopt Resolution 19/20-07 which establishes the authorized signers for the Comerica Securities SRPL investment account. (pg. 46)
  - 5:31pm Director Taylor recused himself from the discussion and vote for Resolution 19/20-07.  
Motion to approve and adopt Resolution 19/20-07 as presented.  
(M/Mann 2<sup>nd</sup>/Easterling Approved 4-0)  
Roll Call Vote: Aye (4) Easterling, Mann, Price, Willis; Nay (0); Abstain (0); Absent (1)  
Taylor
    - 5:33pm Director Taylor rejoined the meeting.
  
6. **Resolution 19/20-08 Non-Corporate Resolution establishing authorized signers for the Comerica Securities general investment account.** Discussion/Action. To approve and adopt Resolution 19/20-08 which establishes the authorized signers for the Comerica Securities general investment account. (pg. 47)  
Motion to approve and adopt Resolution 19/20-08 as presented.  
(M/Taylor 2<sup>nd</sup>/Mann Approved 5-0)  
Roll Call Vote: Aye (5) Easterling, Mann, Price, Taylor, Willis; Nay (0); Abstain (0); Absent (0)
  
7. **Bank Accounts – Update Signature Cards.** Discussion/Action. Authorize staff to update signature cards for changes in staff for all affected accounts.  
Motion to approve updating signature cards.  
(M/Willis 2<sup>nd</sup>/Price Approved 5-0)

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8. **LAFCO – Call for Nominations for Regular Special District Member Election on Local Agency Formation Commission (LAFCO). Discussion/Action.** Formal notice pursuant to Government Code Section 56332(1) to solicit one regular special district member to serve on the San Diego Local Agency Formation Commission (LAFCO). (Ballot and information pgs.48-50)  
**Read, no action taken.**

9. **Election of Officers.**

	<u>Current Officers</u>	<u>Inception</u>	<u>2020 Officers</u>
<u>President</u>	Director Easterling	2017	<u>Director Easterling</u>
<u>Vice President</u>	Director Mann	2015	<u>Director Mann</u>
<u>Secretary</u>	Director Price	2017	<u>Director Price</u>

**Director Mann nominated Director Easterling as President.**

**Director Willis nominated Director Mann as Vice President.**

**Director Taylor nominated Director Price as Secretary.**

**Motion to approve nominations.**

**(M/Mann      2nd/Willis      Approved 5-0)**

10. **Appointment of Representatives and Committee Representatives:**

**Motion to keep all representatives the same with the exception of d) Finance Officer Caccavo becoming the alternate representative for FAIRA; and c), e), f), & i) Chief Boggeln replacing Fire Chief Paskle.**

**(M/Mann      2nd/Willis      Approved 5-0)**

	<u>Current Representatives</u>	<u>Inception</u>	<u>2020 Representatives</u>
a)	<b><u>HCFA (Heartland Communications Facility Authority)</u></b>		
	<u>Primary Rep.</u> Director Taylor	2019	<u>Director Taylor</u>
	<u>Alternate Rep.</u> Director Willis	2019	<u>Director Willis</u>
b)	<b><u>HFTA (Heartland Fire Training Authority)</u></b>		
	<u>Primary Rep.</u> Director Mann	2019	<u>Director Mann</u>
	<u>Alternate Rep.</u> Director Willis	2019	<u>Director Willis</u>
c)	<b><u>FAIRA (Fire Agencies Insurance Risk Authority)</u></b>		
	<u>Primary Rep.</u> Fire Chief Paskle	2009	<u>Chief Boggeln</u>
	<u>Alternate Rep.</u> Director Price	2014	<u>Finance Officer Caccavo</u>
d)	<b><u>FDAC-EBA (Fire Districts Association of California – Employee Benefits Association)</u></b>		
	<u>Primary Rep.</u> Finance Officer Caccavo	2019	<u>Finance Officer Caccavo</u>

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	<u>Alternate Rep.</u> Division Chief Boggeln	2019	<u>Chief Boggeln</u>
e)	<b><u>PASIS (Public Agency Self Insurance System)</u></b>		
	<u>Primary Rep.</u> Fire Chief Paskle	2009	<u>Finance Officer Caccavo</u>
	<u>Alternate Rep.</u> Finance Officer Caccavo	2017	<u>Chief Boggeln</u>
f)	<b><u>Tribal Fire Relations</u></b>		
	Fire Chief Paskle	2011	<u>Chief Boggeln</u>
	Director Easterling	2011	<u>Director Easterling</u>
g)	<b><u>Labor Negotiations Committee (Safety)</u></b>		
	Director Mann	2015	<u>Director Mann</u>
	Director Taylor	2019	<u>Director Taylor</u>
h)	<b><u>Labor Negotiations Committee (Unrepresented)</u></b>		
	Director Mann	2015	<u>Director Mann</u>
	Director Taylor	2019	<u>Director Taylor</u>
i)	<b><u>Labor Negotiations Committee (Chief Officers)</u></b>		
	Director Mann	2015	<u>Director Mann</u>
	Director Taylor	2019	<u>Director Taylor</u>
j)	<b><u>Financial Oversight Committee</u></b>		
	Director Willis	2019	<u>Director Willis</u>
	Director Taylor	2017	<u>Director Taylor</u>
	Fire Chief Paskle	2009	<u>Chief Boggeln</u>
	Finance Officer Caccavo	2017	<u>Finance Officer Caccavo</u>
k)	<b><u>Strategic Plan Committee</u></b>		
	Director Easterling	2011	<u>Director Easterling</u>
	Director Price	2012	<u>Director Price</u>

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- 1) Legislative Committee
- |                |      |                       |
|----------------|------|-----------------------|
| Director Price | 2014 | <u>Director Price</u> |
| Director Mann  | 2014 | <u>Director Mann</u>  |

### 10) CONSENT CALENDAR

1. Financial Reports – November 30, 2019 (pgs. 51-69)
2. Employee Reimbursement Report: – November 2019 (pg. 70)
3. Cash Flow Statement- November 2019 (pg. 71-72)
4. Investment portfolio as of November 30, 2019 (pg. 73)

**Motion to approve consent calendar as presented.**

**(M/Price 2nd/Taylor Approved 5-0)**

### 11) REPORTS – Information Only

1. Fire Chief (pgs.74-75)  
**Reported on a slight delay in the new brush rig being ready, the new time frame is 3-4 weeks.**
2. Fire Marshal (pg. 76)  
**Noted.**
3. Local 2638  
**Firefighter Shane Ozbirn and Captain Mike Vacio spoke to the 31 years of service from Fire Chief Paskle and thanked him for his leadership and time at the district. Fire Chief Paskle thanked the Union for their hard work and dedication and spoke to the impact the Union had in his life over the years. The December toy drive supporting local families in Alpine has begun.**
4. Board or Staff Committee Reports (HCFA, HTFA, FAIRA, PASIS, et. al)  
**No report.**
5. Fire Statistics by Incident Type for prior month (pg. 77)  
**Noted, no comment.**
6. Grant Update (pgs. 78-80)  
**Finance Officer Caccavo, reported on outstanding grants.**

### 12) PUBLIC DISCUSSION

In accordance with state law, an item not on the agenda may be brought forth by the general public for discussion. No action or discussion shall be undertaken, except that members of the board may briefly respond to statements or questions posed by the general public. In addition, on their own initiative or in response to questions posed by the public, the board members may ask a question for clarification; provide a reference to staff or other resources for factual information or request staff to report back to the board at a subsequent meeting concerning any matter. Furthermore, a member of the Board may take action to direct staff to place a matter of business on a future agenda.

**Read, no comment.**

### 13) DIRECTOR'S REPORTS

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Items or reports from Board Members not printed on the Agenda may not be discussed by the Board, but if appropriate, will be placed on a future Agenda.

Easterling: None

Mann: Thanked District and Firefighters for a wonderful Christmas Party.

Price: None

Taylor: None

Willis: Thanked District and Firefighters for a wonderful Christmas Party.

- 5:44 pm adjourned to Closed Session

### 14) CLOSED SESSION

a) California Government Code §54956.9

CONFERENCE WITH LEGAL COUNSEL – POSSIBLE LITIGATION

b) California Government Code §54957.6

CONFERENCE WITH NEGOTIATORS

Negotiators: Mann, Taylor

Title: Fire Chief

- 5:47 pm reconvened to Open Session  
Direction given, no action taken.

### 15) DISCUSSION- POSSIBLE ACTION ITEM

1. Ratification of MOU for Fire Chief. Discussion/ Action.

To approve the MOU for the new Fire Chief Brian Boggeln.

Motion to approve the MOU as presented.

(M/Willis 2nd/Easterling Approved 5-0)

### 16) ADJOURNMENT

Motion to adjourn at 5:49 pm

(M/ Price 2nd/Willis Approved 5-0)

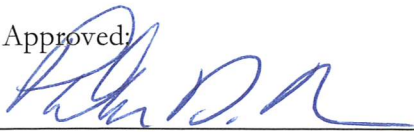
#### *NOTIFICATION OF NEXT MEETINGS*

Next regular meeting will be held:

January 21, 2020 at 5:00 p.m.

Alpine Fire Station 17, (Meeting Room) 1364 Tavern Road, Alpine

Minutes Approved:



Board Secretary

2-21-20  
Date