

MINUTES



REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ALPINE FIRE PROTECTION DISTRICT

FIRE STATION 17 (MEETING ROOM) 1364 TAVERN RD, ALPINE

TUESDAY, OCTOBER 15, 2019 - 5:00 P.M.

All exhibits described here are available for public inspection at the time and date as listed above or prior to such meeting when reports are ready in the fire station. Persons with a disability requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meeting may do so by contacting the Clerk of the Board at (619) 445-2635 during regular office hours. Notification 24 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

1) ATTENDANCE AT THE REGULAR MEETING

Board Members arriving after the meeting begins will be noted PRESENT at the point in which they arrive. Board Members leaving the meeting will be noted ABSENT at the point that they leave and PRESENT at the point they reenter the meeting.

The meeting was called to order at 5:00pm by Director Easterling. Roll call by Clerk of Board Hannah Hughes. Directors in attendance: Easterling, Mann, Price, Taylor and Willis. Also present, Division Chief Brian Boggeln, Legal Counsel Steve Fitch and Clerk of the Board Hannah Hughes. Fire Chief Bill Paskle absent.

2) PLEDGE OF ALLEGIANCE

Led by Steve Fitch

3) INVOCATION

Given by Jim Easterling

4) APPROVAL OF AGENDA

(M/ Taylor 2nd/Willis Approved 5-0)

5) APPROVAL OF MINUTES

1. Approval of the Minutes of Regular Meeting September 17, 2019 (pgs. 4-7)

Motion to approve minutes as presented.

(M/Mann 2nd/Price Approved 4-0)

Ayes: (4) Mann, Price, Taylor, Willis Abstaining: (1) Easterling

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6) PUBLIC HEARING ON AGENDA ITEMS

The public may comment on any matter on the agenda at this time or may request of the Board that public comment be heard immediately prior to the Board taking action on a particular item. If there are no requests for further public comment on a particular matter then this portion of the agenda shall conclude public comment on all agenda items.

Read. No comment.

7) DISCUSSION – POSSIBLE ACTION ITEMS

1. 2018/2019 Financial Audit. Discussion/Action

To accept and approve financial audit for the 2018/2019 fiscal year.

(Management Report pgs. 8-15) (Audit pgs. 16-62)

Certified Public Accountant (CPA), Craig Fechter stated that the audit was clean and the District is in a strong financial position with the exception of the CalPERs liability. Motion to accept and approve financial audit for FY19/20 with update to Agenda packet page# 61 for Director Term expiration dates.

(M/Mann 2nd/Taylor Approved 5-0)

2. Review Fiscal Goals and Objectives. Discussion Only

Annual review of fiscal goals and objectives. (Staff Report pgs.63-64)

Noted.

3. Resolution 19/20-03 – Adopting a Pay Schedule in Accordance with California Code of Regulations, Title 2, Section 570.5. Discussion/Action.

Revision of Resolution 18/19-04 adopted on November 20, 2018, this revision will adjust the pay schedule for Non-Exempt Positions. (pgs. 65-66)

Motion to approve and adopt Resolution 19/20-03 as presented.

(M/Taylor 2nd/Mann Approved 5-0)

Roll Call Vote: Aye (5) Easterling, Mann, Price, Taylor, Willis; Nay (0); Abstain (0); Absent (0)

4. Ordinance 2020-01 An Ordinance of the Alpine Fire Protection District which Adopts the California Fire Code 2019 Edition and the 2018 International Fire code with Certain Amendments, Additions and Deletions. Hearing Only / Discussion. Second hearing of Ordinance 2020-01. (Staff Report and Notification of Publication: pg. 67-68) (Ordinance/ Matrix of Change: pg. 69-144)

Hearing Only/ No Action Taken.

5. Ordinance 2020-01 An Ordinance of the Alpine Fire Protection District which Adopts the California Fire Code 2019 Edition and the 2018 International Fire code with Certain Amendments, Additions and Deletions. Discussion / Adoption.

Adoption of Ordinance 2020-01. (Ordinance pgs. 69-144)

Motion to approve Ordinance 2020-01 as presented.

(M/Taylor 2nd/Mann Approved 5-0)

Roll Call Vote: Aye (5) Easterling, Mann, Price, Taylor, Willis; Nay (0); Abstain (0); Absent (0)

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8) CONSENT CALENDAR

1. Financial Report – September 2019 (pgs.145-169)
2. Quarterly Investment Portfolio as of September 30, 2019 (pg. 170-183)
3. Employee Reimbursement Report – September 2019 (pg. 184)

Motion to approve consent calendar as presented.

(M/Willis 2nd/Mann Approved 5-0)

9) REPORTS – Information Only

1. Fire Chief (pgs. 185-187)

Noted.

2. Fire Marshal – September 2019 (pg. 188)

Noted, no questions. Director Taylor commented on the increase in abatement notices in the district and recognized the fire prevention team for their efforts.

3. Local 2638

Not present.

4. Board or Staff Committee Reports (HCFA, HFTA, FAIRA, PASIS, et. al)

Director Mann reported on the recent Heartland Fire Training Authority (HFTA) board meeting and the update on the lease renewal of the building. The lease is renewed for one year and is pending an assessment. Also noted, Miramar College is having difficulty with new dean in regards to requirements for a new class. Miramar and HFTA are currently in negotiations for the cost to run the class.

5. Incident Statistics – September 2019 (pg. 189)

Noted, no comment.

6. Grant Update (pgs.190-192)

Finance Officer Caccavo, reported on outstanding grants.

10) PUBLIC DISCUSSION

In accordance with state law, an item not on the agenda may be brought forth by the general public for discussion. No action or discussion shall be undertaken, except that members of the board may briefly respond to statements or questions posed by the general public. In addition, on their own initiative or in response to questions posed by the public, the board members may ask a question for clarification; provide a reference to staff or other resources for factual information or request staff to report back to the board at a subsequent meeting concerning any matter. Furthermore, a member of the Board may take action to direct staff to place a matter of business on a future agenda.

Read, no comment.

11) DIRECTOR'S REPORTS

Items or reports from Board Members not printed on the Agenda may not be discussed by the Board, but if appropriate, will be placed on a future Agenda.

Easterling: No report

Mann: No report

Price: No report

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Taylor: No report

Willis: No report

- 5:25pm adjourned to Closed Session

12) CLOSED SESSION

a) California Government Code §54956.9

CONFERENCE WITH LEGAL COUNSEL – POSSIBLE LITIGATION

b) California Government Code §54957.6

CONFERENCE WITH NEGOTIATORS

Negotiators: Mann, Taylor

Title: Fire Chief

- 5:40pm reconvened to Open Session
Direction given, no action taken.

13) DISCUSSION- POSSIBLE ACTION ITEM

1. Ratification of MOU for Fire Chief. Discussion/Action.

To approve changes to the third amendment of the MOU for the Fire Chief. (Amendment pgs. 193-194)

Motion to approve third amendment as presented.

(M/Taylor 2nd/Mann Approved 5-0)

14) ADJOURNMENT

Motion to adjourn at 5:45pm

(M/ Mann 2nd/ Price Approved 5-0)

NOTIFICATION OF NEXT MEETINGS

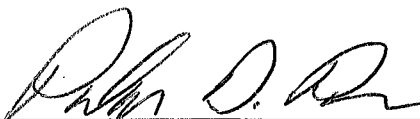
Next regular meeting will be held:

November 19th, 2019 at 5:00 p.m.

Alpine Fire Station 17, (Meeting Room)

1364 Tavern Road, Alpine, CA 91901

Minutes Approved:



Board Secretary

11-19-19
Date