



ALPINE FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS REGULAR MEETING

DIRECTOR EASTERLING
DIRECTOR MANN
DIRECTOR PRICE
DIRECTOR TAYLOR
DIRECTOR WILLIS

TUESDAY
NOVEMBER 17, 2020
5:00 P.M.

FIRE CHIEF BRIAN BOGGELN
CLERK OF BOARD ERIN SCHICK

FIRE STATION 17 MEETING ROOM
1364 TAVERN ROAD
ALPINE, CA 91901

All exhibits described here are available for public inspection at the time and date listed above or prior to such meeting when reports are ready in the administrative office. Persons with a disability requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meeting may do so by contacting the Clerk of the Board at (619) 445-2635 during regular office hours. Notification 24 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the meeting.

1) CALL TO ORDER AND DETERMINATION OF A QUORUM

2) APPROVAL OF AGENDA

3) APPROVAL OF MINUTES

3.1 – Approval of Minutes of Regular Meeting – October 20, 2020 (pgs. 4-6)

4) PUBLIC HEARING ON AGENDA ITEMS

The public may comment on any matter on the agenda at this time or may request of the Board that public comment be heard immediately prior to the Board taking action on a particular item. If there are no requests for further public comment on a particular matter then this portion of the agenda shall conclude public comment on all agenda items.

5) DISCUSSION – POSSIBLE ACTION ITEMS

5.1 – Policy #2009 – Personnel Job Description – Administrative Assistant
(Discussion/Action) - Review and approve Policy #2009. (pgs.7-10)

5.2 – Emergency Repairs to Fire Sprinkler Suppression System

(Discussion Only) – Repairs for a water leak in the fire sprinkler system. The leak is located in the driveway along the west side of the fire station under the concrete.

6) CONSENT CALENDAR

- 6.1 – Financial Reports (pgs.11-31)
- 6.2 – Employee Reimbursement Report (pgs.32)
- 6.3 – Cash Flow Report (pgs.33-34)
- 6.4 – Investment Portfolio Report (pg.35)

7) REPORTS – INFORMATION ONLY

- 7.1 – Fire Chief (pg.36)
- 7.2 – Fire Marshal
- 7.3 – Local 2638



- 7.4 – Board or Staff Committee Reports (HCFA, HFTA, FAIRA, PASIS, et. al)
- 7.5 – Grant Update (pg.37)

8) PUBLIC DISCUSSION

In accordance with state law, an item not on the agenda may be brought forth by the general public for discussion. No action or discussion shall be undertaken, except that members of the Board may briefly respond to statements or questions posed by the general public. In addition, on their own initiative or in response to questions posed by the public, the board members may ask a question for clarification; provide reference to staff or other resources for factual information or request staff to report back to the board at a subsequent meeting concerning any matter. Furthermore, a member of the Board may take action to direct staff to place a matter of business on a future agenda.

9) SPECIAL PRESENTATION

The Fire Chief and Board of Directors will recognize Director Jim Mann for his years of service to the Alpine Fire Protection District.

10) DIRECTOR’S REPORTS

Items or reports from Board Members not printed on the agenda may not be discussed by the Board, but if appropriate, will be placed on a future Agenda.

11) ADJOURNMENT

NOTIFICATION OF NEXT MEETING

Next regular meeting will be held:

December 15, 2020 at 5:00 p.m.
Alpine Fire Station 17 (meeting room)
1364 Tavern Road, Alpine CA 91901

CERTIFICATION OF POSTING

I certify that on November 12, 2020, I posted a copy of the foregoing Agenda near the regular meeting place of the Board of Directors of Alpine Fire Protection District, said time being at least 72-hours in advance of the Regular Meeting of the Board of Directors. (Govt. Code Section 54954.2)

Executed at Alpine, California, on November 12, 2020.

Erin Schick _____
Erin Schick, Clerk of the Board